

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: March 8, 2019

CAO File No. 0130-01862-0024

Council File No. 19-0162

Council District: All

To: The Mayor  
The Council

From: Richard H. Llewellyn, Jr., City Administrative Officer 

Reference: Transmittal from the Mayor dated February 13, 2019; referred for report  
February 13, 2019

Subject: **FISCAL YEAR 2018 DOMESTIC VIOLENCE ASSISTANCE (DH) PROGRAM  
GRANT ACCEPTANCE**

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### RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:

- a. Accept the Fiscal Year 2018 (FY18) Domestic Violence Assistance (DH) Grant Program from the California Governor's Office of Emergency Services (Cal OES), Victim Services and Public Safety Branch, in the amount of \$500,000, for a performance period of January 1, 2019 through December 31, 2020;
- b. Negotiate and execute the grant award agreement and authorize the Mayor's Office of Public Safety to submit any other necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form;
- c. Negotiate and execute a professional services agreement with 1736 Family Crisis Center, for the distribution of the FY18 DH grant funds, for a term within the grant performance period, for a contract amount not to exceed \$194,743, subject to the review and approval of the City Attorney as to form;
- d. Negotiate and execute a professional services agreement with Jenesse Center, for the distribution of the FY18 DH grant funds, for a term within the grant performance period, for a contract amount not to exceed \$105,000, subject to the review and approval of the City Attorney as to form;
- e. Negotiate and execute a professional services agreement with Haven Hills, for the distribution of the FY18 DH grant funds, for a term within the grant performance period, for a contract amount not to exceed \$101,090, subject to the review and approval of the City Attorney as to form; and,

- f. Prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

2. Authorize the Mayor's Office of Public Safety (MOPS) to:

- a. Spend up to the total grant amount of \$500,000 in accordance with the grant award agreement;

3. Authorize the Controller to:

- a. Establish a new interest-bearing Fund entitled "FY18 DH Grant", create a receivable in the Fund in the amount of \$500,000, and create new appropriation accounts within the new Fund No. XXX, Department No. 46, as follows:

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>		<u>Amount</u>
XXX/46	46R146	Mayor	\$	59,130
XXX/46	46R299	Reimb. of General Fund Costs		29,200
XXX/46	46R304	Contractual Services		400,833
XXX/46	46R946	Grant and Administration		8,737
XXX/46	46R965	Department on Disabilities		2,100
			<b>Total \$</b>	<b>500,000</b>

- b. Transfer appropriations from Fund XXX, Department 46, FY18 DH Grant to the General Fund to reimburse grant related expenditures, as follows:

**TRANSFER FROM:**

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>		<u>Amount</u>
XXX/46	46R146	Mayor	<b>Total \$</b>	<b>59,130</b>

**TRANSFER TO:**

<u>Fund/Dept. No.</u>	<u>Account</u>	<u>Title</u>		<u>Amount</u>
100/46	001020	Grant Reimbursed	<b>Total \$</b>	<b>59,130</b>

- c. Expend funds upon presentation of proper demands from the Mayor's Office;
- d. Transfer up to \$29,200 from Fund No. XXX, Account No. 46R299 to the General Fund 100, Department No. 46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits; and,
- e. Transfer cash from Fund No. XXX, Department No. 46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation, subject to the approval of the Mayor's Office of Public Safety.

**SUMMARY**

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the Fiscal Year 2018 (FY18) Domestic Violence Assistance (DH) Grant Program in the amount of \$500,000 from the California Governor's Office of Emergency Services (Cal OES), Victim Services and Public Safety Branch for a grant performance period of January 1, 2019 through December 31, 2020. The FY18 DH Grant Program provides funding to address issues of sexual assault, domestic violence, dating violence, and stalking. The program encourages efforts that results in new responses, emphasizing victim safety and offender accountability.

The City deploys a Domestic Abuse Response Team (DART) to all 21 Los Angeles Police Department (LAPD) divisions to address domestic abuse. The DART is a law enforcement-based, multi-disciplinary crisis response team, pairing State certified 40-hour trained domestic violence victim advocates with specially trained LAPD DART Officers. The DART Program plays a critical role in increasing the safety and psychological well-being of domestic violence victims through counseling, resource referrals, transportation, and emergency shelter services. The program also provides case management services, such as employment training, family counseling, legal advocacy, court accompaniment, and emergency shelter placement. The DART Program operates through community based organizations and provides intervention and support services with comprehensive follow-ups to victims of domestic violence and their families.

The FY18 DH Program will increase the safe housing resources that are immediately available to first responders encountering domestic violence victims. Funding will help reduce the barrier in accessing shelter services by providing short term (1-5 day) hotel or shelter vouchers. These vouchers will be immediately available to domestic violence victims in the event that DART or the victim deem it is unsafe to return to the victim's current housing situation. This will be a collaborative effort between the LAPD and the following three non-profit service providers: 1736 Family Crisis Center, Jenesse Center, and Haven Hills.

The FY18 DH grant will provide funding as follows:

Category	Amount
Contractual Services - 1736 Family Crisis Center	\$ 194,743
Contractual Services - Jenesse Center	105,000
Contractual Services - Haven Hills	101,090
Contractual Services - Department on Disability	2,100
Grant Administration - Mayor Salaries and Fringe Benefits	88,330
Grant Administration - Travel	3,280
Grant Administration - Office Supplies	5,457
<b>Total</b>	<b>\$ 500,000</b>

The 1736 Family Crisis Center will be allocated \$194,743 and serve as the main point of contact for the LAPD's Central Bureau. The 1736 Family Crisis Center will provide temporary emergency shelter to domestic violence victims through hotel or shelter vouchers, depending on the needs of the victim. While utilizing the vouchers, victims will have access to emergency food, clothing, and

other basic necessities. A case manager will also be assigned to work with the victim to create a safety plan, which will include the next housing destination. The Jenesse Center and Haven Hills will provide the same services as the 1736 Family Crisis Center except they will be focused on a different geographical region. The Jenesse Center will serve the LAPD's South Bureau and receive an allocation of \$105,000, while Haven Hills will serve the LAPD's Valley Bureau and receive an allocation of \$101,090.

In addition to the housing vouchers, the grant will also provide \$2,100 in funding to the City's Department on Disability to provide Communication Access Real Time Translation (CART) services as well as American Sign Language (ASL) interpreters for domestic violence victims within the deaf community. The remaining \$97,067 of the grant award will be utilized to fund the following: \$59,130 to partially cover the salaries of a Project Director/Grant Specialist and an Accountant responsible for the implementation and monitoring of the grant funds; \$29,200 for the fringe benefits costs associated with the aforementioned positions; \$5,457 for office supplies; and, \$3,280 for travel to attend grant orientation sessions and training.

The grant has a 10-percent match requirement that will be fulfilled through the salary expenditures of 23 Police Officer IIs that are assigned full-time to DART. Currently, the average salary of one Police Officer II is \$100,131, which will provide in excess of the necessary 10-percent match requirement.

#### **FISCAL IMPACT STATEMENT**

Approval of the recommendations in this report will allow for the expenditure of the FY 2018 Domestic Violence Assistance Grant award totaling \$500,000. The grant has a 10-percent match requirement, which will be fulfilled through the salary expenditures of 23 Police Officer IIs assigned to Domestic Abuse Response Teams. These positions are already included in the Department's 2018-19 Adopted Budget and there is no additional impact to the General Fund as a result of these recommendations. These actions are in compliance with the City's Financial Policies, whereas one-time grant funding will be utilized for one-time program expenditures.

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